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## FISHERIES & A.R.D. DEPARTMENT

### NOTIFICATION

The 21st November 2024

No. 18140—4FY-0004/2021/FARD.—In pursuance of Letter No. 5-DEV-GEN-2024-DEV, dated the 7th October 2024 of the Marine Products Export Development Authority, Ministry of Commerce & Industry, Govt. of India, the State Level Task Force Committee and the District Level Task Force Committee for 7 Coastal Districts, i.e. Balasore, Bhadrak, Kendrapara, Jagatsinghpur, Puri, Khordha and Ganjam is hereby constituted with the following members in order to monitor the pre-processing units and ensure labour welfare in the seafood sector of Odisha as well as to bring the unregistered peeling sheds in this sector under the regulatory framework :—

#### A. State Level Task Force Committee :

(a)	Director of Fisheries, Odisha	..	Chairman
(b)	Additional Labour Commissioner, Labour & E.S.I. Department	..	Member
(c)	Senior Environment Scientist, SPCB	..	Member
(d)	Additional Director, Directorate of Factories & Boilers	..	Member
(e)	Additional Commissioner, FSSAI	..	Member
(f)	Additional Director, Directorate of Industries	..	Member
(g)	Joint Director, Directorate of E.S.I. Scheme	..	Member
(h)	Secretary, Seafood Exporters Association, Odisha Chapter	..	Member
(i)	Deputy Director, MPEDA, Bhubaneswar	..	Member
(j)	Deputy Director, EIA	..	Member
(k)	Deputy Director, I. & P.R. Department	..	Member

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|-----|--|----|------------------|
| (l) | Regional Commissioner, EPFO  | .. | Member           |
| (m) | Joint Director of Fisheries (Coastal)/<br>Deputy Director of Fisheries (BW),<br>Directorate of Fisheries, Odisha | .. | Member- Convener |

**B. District Level Task Force Committee :**

- |     |  |    |                  |
|-----|--|----|------------------|
| (a) | Collector & DM or any officer not below<br>the rank of ADM.      | .. | Chairman         |
| (b) | District Labour Officer  | .. | Member           |
| (c) | Regional Officer/ Representative of SPCB                         | .. | Member           |
| (d) | Deputy Director of Factories & Boilers                           | .. | Member           |
| (e) | Food Safety Officer  | .. | Member           |
| (f) | General Manager, District Industries Centre                      | .. | Member           |
| (g) | Representative, Seafood Exporters Association,<br>Odisha Chapter | .. | Member           |
| (h) | Assistant Director, MPEDA  | .. | Member           |
| (i) | Assistant Director, EIA  | .. | Member           |
| (j) | Representative, E.S.I.   | .. | Member           |
| (k) | District Information & Public Relation Officer                   | .. | Member           |
| (l) | District Fisheries Officer                                       | .. | Member- Convener |

The Chairman may co-opt concerned Labour Union/ individuals and / or officer(s) for smooth functioning of the State/ District Level Task Force Committee.

The Terms of Reference for functioning of the above Task Force Committees are attached herewith as Annexure-I & II to this Notification.

This Notification will come into force with immediate effect.

By order of the Governor  
JOHAN KERKETTA  
Joint Secretary to Government

## TERMS OF REFERENCE

**State Level Task Force Committee**

- \* The committee will meet once in a quarter.
- \* The committee will review the findings submitted by the District Level Committees.
- \* The committee will ensure that there is grievance addressal method in event of any grievance at District Level.
- \* The committee will ensure that all Acts & Laws as applicable for the State are properly enforced such as Minimum Wages Act, the Factories & Boiler Act, the Labour Act & Rules, Child Labour (Prohibition and Regulation) Act, Migrant Workers Act & the Scheduled Castes and Scheduled Tribe (Prevention of Atrocities) Acts, Working Women (Protection, Basic Facilities and Welfare) Act, etc.
- \* The committee will bring to the notice of appropriate authority regarding any violation/ reform/ suggestion for strict enforcement of statutory provisions.
- \* The committee will undertake any other task assigned to it by the competent authority or any task which will result in betterment of the sector.
- \* The committee will bring to the notice of appropriate authority regarding any violation/ reform/ suggestion for strict enforcement of statutory provisions.

## TERMS OF REFERENCE

**District Level Task Force Committee :**

- \* The committee will meet once in a quarter.
- \* The committee will visit seafood processing units, aqua farms, hatchery periodically.
- \* The committee will visit the stand-alone pre-processing units
- \* The committee will check all the labour and worker employed for their health card, ESI enrolment, PF registration.
- \* The committee will ensure that there is no forced labour in the unit.
- \* The committee will check the presence of child labour & ensure that the Child Labour (Prohibition and Regulation) Act & the Scheduled Castes and Scheduled Tribe (Prevention of Atrocities) Acts, etc. is maintained.
- \* The committee will ensure the human right, violations if any.
- \* The committee will ensure that the workers are free to move outside the unit after the completion the work hour if the workers are staying outside the unit.
- \* The committee will ensure that the workers have the right to freedom of association
- \* The committee will ensure all desire licenses that needed to run the unit in the State of Odisha to be up to date (21 licenses).
- \* The committee will ensure that the workers are paid at the minimum wages act of the State
- \* The committee will ensure that proper shift times are maintained in the unit.
- \* The committee will ensure that details of name, designation of Labour Department of the respective area, shift timing, minimum wages & emergency contact number are displayed.
- \* The committee will ensure that proper standing orders as per the industrial employment act is in place.
- \* The committee will check for labour welfare being implemented by the unit.
- \* The committee will ensure environmental hazards are arrested like SPCV NoC & Ammonia safety.
- \* The committee will ensure that groundwater of the nearby areas of the units are portable & that no hazard has been done by the unit by virtue of the operation.
- \* The committee will ensure that sexual harassment of women in workplace has been addressed with implementation of the act.
- \* The committee will ensure that the unit has grievance addressal method.
- \* The committee will undertake any other task assigned to it by the State Level Task Force Committee or any task which will result in betterment of the sector.